



To obtain the information necessary for you to fill out the Arizona Association of Realtors H.O.A. Condominium/Planned Community Addendum, please follow these instructions. The requesting party must be either the Seller/Owner of the property or the real estate agent representing the Seller/Owner. The fee for the electronic delivery of the requested information is \$20.00 [not collected or considered due until close of escrow].

In an email addressed to [hudanswers@kinneymanagement.com](mailto:hudanswers@kinneymanagement.com), please provide the following information:

Seller/Owner full name  
Real Estate Agent full name and brokerage [if applicable]  
Property address  
Association name  
Email address to which response is to be sent

By making the request, Seller/Owner or Real Estate Agent on Seller/Owner's behalf acknowledges that the \$20.00 fee will be charged directly to the Seller/Owner assessment account.

The requested information will be sent via attachment to the email address provided from this email address within twenty-four (24) hours of the request, excluding weekends, holidays, or any other Association/Management Company office closure. Please DO NOT CALL for the information. The exclusive manner by which it can be obtained is as described above.

**DISCLAIMER:** the information being provided is limited to the date on which it is provided and exclusively to the subject request; it is subject to change thereafter with no obligation upon the provider to update the information. Further, this information has no impact or bearing on the Association's rights and/or obligations established by A.R.S. §§ 33-1260 and 33-1806. In the event of any conflict, the information provided as required by statute shall prevail.

**GENERAL INFORMATION:** if the information you are requesting is not Lot specific and limited exclusively to an inquiry as to the amount charged [in aggregate] to compensate the association for the costs incurred in the preparation of a statement or other documents furnished for purposes of resale disclosure, the aggregate fee is \$400.00 [\$265.00/Disclosure and \$135.00/Membership transfer processing,] plus up to the limit for update or rush fees as established by statute.